

General Information

Namespace Conventions

The namespaces assigned to the PIMS package are DG, DPT, SD, SC, and VA.

Background Job Options

<u>OPTION NAME</u>	<u>SUGGESTED RUN FREQUENCY</u>	<u>DEVICE REQUIRED</u>	<u>REMARKS</u>
DG G&L RECALCULATION AUTO	Nightly	NO	Recommended to run @ 9PM
DGJ IRT UPDATE (BACKGROUND)	Nightly after midnight	NO	Schedule in TaskMan
DG PRE-REGISTER NIGHT JOB	Nightly	NO	Run during off hours. Set to null device for MSM sites.
DG PTF BACKGROUND JOB	Nightly	NO	Run during off hours
DG RUG BACKGROUND JOB	Daily	YES	
DG RUG SEMI ANNUAL - TASKED	*	YES	*Queued in advance to run on 10/1 and 4/1
SCDX AMBCAR NIGHTLY XMIT	Nightly	NO	Collects workload information and sends it to NPCDB in Austin via HL7messages
SCENI IEMM SUMMARY BULLETIN	Nightly	NO	Run after nightly transmission to Austin
SDAM BACKGROUND JOB	Nightly	NO	
SDOQM PM NIGHTLY JOB	As directed	YES	Suggested run time @ 2AM
VAFC BATCH UPDATE	30 minutes	NO	Transmits changes to key patient demographic data
VAFH PIVOT PURGE	Weekly	NO	Purges entries greater than 1.5 years old from ADT/HL7 PIVOT file (#391.71)

E-Mail Notifications

Below is a list of E-Mail notifications associated with the utilization of options in PIMS V. 5.3 in alphabetical order by option name.

<u>OPTION</u>	<u>SUBJECT</u>	<u>ROUTINE</u>
099 Transmission	PTF 099	DGPTF099
	099 Transmission for Census Record	DGPTF099
099 Transmission for Census Record	PTF 099	DGPTF099
ACRP Database Conversion	Scheduling Conversion Global Growth for {date range}	SCCVEGD0
	Scheduling Conversion Template {#} - Event Completed	SCCVLOG2
Any option where a look-up on a sensitive patient record occurs and the user does not hold the DG SENSITIVITY security key.	Restricted Patient Record Accessed	DGBUL (called by DGSEC)
Any Scheduling option that involves patient appointments.	Means Test Required	DGMTREQB
Admit a Patient	Building Management	DGPMVBM
	Future Activity Scheduled (includes scheduled admissions on file and waiting list entries)	DGPMVBUL
	UR Admission Bulletin	DGPMVBUR
	New Patient Added to System	DGPATN
	Non-Veteran Admission	DGPMVBUL
	Veteran Admission Without Verified Eligibility	DGPMVBUL
	Inpatient Admission for {name}	SCMCPM
Ambulatory Care Nightly Transmission to NPCDB (Background Job Option)	Late ACRP Related Activity	SCDXMSG2
AMIS 401-420 Reports	Pending/Open Dispositions	DGA4003
Appointment Management	Late ACRP Related Activity	SCDXMSG2
	New Patient-Team Assignment for {pt}	SCMCTMM
	New Patient-Position Assignment for {pt}	SCMCTPM
	Changed Patient-Team Assignment for {pt}	SCMCTMM
	Changed Patient-Position Assignment for {pt}	SCMCTPM
	Enrollment Patient-Clinic Enrollment For {pt}	SCMCTPM

<u>OPTION</u>	<u>SUBJECT</u>	<u>ROUTINE</u>
Appointment Status Update	No Action Taken Appointment Update	SDAMQ1
Appointment Status Update (Background job)	No Action Taken Appointment Update	SDAMQ1
Auto-recalculation of G&L Statistics	Auto recalc Start/Finish Bulletin	DGPMBSAB
Check-in Lodger	Building Management	DGPMVBM
Check-In Unscheduled Visit	Late ACRP Related Activity	SCDXMSG2
Collateral Patient Register	Inconsistency Edit	DGRPCB
	New Patient Added to System	DGPATN
	Patient Deleted	DGPATN
	Patient Name Changed	DGPATN
	SSN Change	DGPATN
Death Entry	Patient Has Expired	DGDEATH
Discharge a Patient	Building Management	DGPMVBM
	Patient Has Expired	DGDEATH
	Inpatient Discharge for {name}	SCMCPM
Edit Clinic Enrollment Data	Enrollment Patient-Clinic	SCMCCON
	Enrollment for {name}	
Eligibility Verification	Inconsistency Edit	DGRPCB
	New Patient Added to System	DGPATN
	Patient Deleted	DGPATN
	Patient Name Changed	DGPATN
	SSN Change	DGPATN
Extended Bed Control	Building Management	DGPMVBM
	Patient Has Expired	DGDEATH
	Inpatient Admission for {name}	SCMCPM
	Inpatient Discharge for {name}	SCMCPM
	Inpatient Transfer for {name}	SCMCPM
Gains and Losses (G&L) Sheet	Transmit Overdue Absence	DGABUL (called by DGPMGL1)
IRT Update Std. Def. Background Job	Patients Discharged Less than 48 hours	DGJBGJ
IRT Update Std. Deficiencies	Patients Discharged Less than 48 hours	DGJBGJ

General Information

<u>OPTION</u>	<u>SUBJECT</u>	<u>ROUTINE</u>
Load/Edit Patient Data	Inconsistency Edit	DGRPCB
	New Patient Added to System	DGPATN
	Patient Deleted	DGPATN
	Patient Name Changed	DGPATN
	SSN Change	DGPATN
	Embossers (on hold status)	DGQEMP
	Embosser Error	DGQEMP
Lodger Check-out	Building Management	DGPMVBM
Make Appointment	Late ACRP Related Activity	SCDXMSG2
Make Consult Appointment	Enrollment Patient-Clinic	SCMCCON
	Enrollment for {name}	
	Appointment Patient-Clinic	SCMCCON
	Appointment for {name}	
Mass Team/Position Unassignment	Mass Team Unassignment Information	SCMCTPU4
Patient Team Position Assignment Review	Patient Team Position Assignment Review	SCMCTPU4
Pending/Open Disposition List	Number of Pending Dispositions Found	DGA4003
Preregistration Nightly Background Job	Pre-Registration Nightly Job Report	DGPREBJ
Primary Care Team/Posn Assign or Unassign	New Patient-Team Assignment for {pt}	SCMCTMM
	New Patient-Position Assignment for {pt}	SCMCTPM
	Changed Patient-Team Assignment for {pt}	SCMCTMM
	Changed Patient-Position Assignment for {pt}	SCMCTPM
	Enrollment Patient-Clinic Enrollment For {pt}	SCMCTPM
Primary Eligibility ID Reset (All Pts)	Reset Primary Eligibility ID Format	VADPT61
PTF Transmission	PTF Record Reopened	DGPTFTR3
	PTF Transmission	DGPTFTR
	PTF Transmission Statistics Summary	DGPTFTR3
Purge Ambulatory Care Reporting files	Purging of ACRP files from {date} to {date}	SCDXPRG0
Purge Appointment Status Update Log File	Appointment Status Update Log Purge	SDAMLD
Purge Special Transaction Request Log	Purge PTF Special Transaction Log	DGPTRPO
Regenerate Census Workfile	Census Workfile Update	DGPTCR

Implementation and Maintenance

The PIMS package may be tailored specifically to meet the needs of the various sites. Instructions may be found in the User Manual under the ADT Module, Section 11 (Supervisor ADT) and the Scheduling Module, Section 4 (Supervisor). A variety of options are included in these sections allowing each site to define its own configuration. The ADT portion of the PIMS package will function around the parameters defined through the MAS Parameter Entry/Edit option while the Scheduling portion parameters are defined through the Scheduling Parameters option. A great many other options are included in these Supervisor sections which assist in site configuration and maintenance functions. Among them are options which allow for specification of mail groups to receive certain bulletins, definition of devices, designation of transmission routers, entry/edit of Means Test data, ward set-up, and clinic set-up. All configurations may be modified at any time as the site's needs change.

The SCHEDULING PARAMETERS file (#404.91) may be used to modify the behavior of PCMM. The USE USR CLASS FUNCTIONALITY? field (#801) can be used to turn on/off the user class functionality provided by the Authorizations/Subscriptions software. This functionality allows certain staff members/users (especially clinicians) to be classified in a very specific manner (e.g., cardiologist), and yet the software can determine that the staff member is a member of a more general class (e.g., provider). If a site has A/S installed prior to the PCMM installation, PCMM will default to use the user class functionality. Sites that have not populated the USR CLASS MEMBERSHIP file (#8930.3) for their potential team members should have this parameter set to NO. Sites that have fully populated this file should set this parameter to YES because the assignment of staff members to teams will be less error-prone and faster than the unscreened selection from the NEW PERSON file (#200).

The CHECK PC TEAM AT DISCHARGE? field (#802) can be used to turn off the PCMM functionality which, upon inpatient discharge, checks the patient's primary care assignments. If the patient has current primary care data, it is displayed. If the patient does not have a current primary care team assignment, the user will be prompted to assign the patient to a primary care team.

The ENABLE AUTOLINK FUNCTIONALITY? field (#803) should be turned off until OE/RR is installed. Although there is no harm in allowing users to add/edit autolink data, this will not be usable until OE/RR is installed. The autolink functionality was added for use by OE/RR teams.

Eligibility ID/Maintenance Menu

The Eligibility/ID Maintenance Menu provides the options needed to accommodate VA/DOD sharing agreement requirements with regard to Patient Identification Number. For most medical centers, the PT ID will be the social security number of the patient and the SHORT ID will be the last four digits of the patient's social security number. For those sites with DOD sharing agreements using VA/DOD software developed by the Dallas CIOFO, the PT ID will be determined by the ID number given that patient by the military.

For most sites, each eligibility simply needs to be associated with the VA STANDARD format. This association was first accomplished during the post-init of MAS V. 5.0.

Other than The Primary Eligibility ID Reset (All Patients) option, the remaining six options would only be used by DOD sites using VA/DOD software developed by the Dallas CIOFO. They should not be run without Central Office and/or DOD approval/direction. Please contact your local CIOFO for guidance if you feel your site needs to utilize these options.

Below is a brief description of each option and its utilization.

PRIMARY ELIGIBILITY ID RESET (ALL PATIENTS) - This option will set/reset the IDs associated with each patient's primary eligibility code. This utility will be called when first installing the new eligibility data structure. It will run automatically as part of the PIMS clean-up routine process. The option can be executed multiple times with no harmful effects. It should be run during non-peak hours, preferably over a weekend. A MailMan message will be sent to the user when the job is completed showing the start and completion date/time.

Archiving and Purging

Archiving

With the release of PIMS V. 5.3, a new archive/purge option has been created for PTF-related records. Please refer to the Release Notes for details.

Purging

The PIMS package allows for purging of data associated with log of user access to sensitive records, consistency checker, scheduled admissions, local breakeven data for DRGs, special transaction requests, PTF records, and scheduling data.

Following is a list of the purge options and where the documentation may be found in the user manual.

ADT MODULE

<u>Option Name</u>	<u>Section # / Menu Name</u>
PTF Archive/Purge	7-PTF
Purge Breakeven Data for a Fiscal Year	7-PTF
Purge Special Transaction Request Log	7-PTF
Purge Non-Sensitive Patients from Security Log	10-Security Officer
Purge Record of User Access from Security Log	10-Security Officer
Purge Inconsistent Data Elements	11-Supervisor ADT
Purge Scheduled Admissions	11-Supervisor ADT

SCHEDULING MODULE

<u>Option Name</u>	<u>Section # / Menu Name</u>
Purge Ambulatory Care Reporting files	1-Ambulatory Care Reporting
Purge Appointment Status Update Log File	4-Supervisor
Purge rejections that are past database close-out	1-Ambulatory Care Reporting
Purge Scheduling Data	4-Supervisor

ACRP Database Conversion Option

The purpose of the database conversion is to convert old Scheduling encounter information into the Visit Tracking/Patient Care Encounter (PCE) database. Once you have converted all the data, you may wish to delete the old Scheduling files. A list of the files which may be deleted will be displayed when selecting the *Delete Old Files* action in this option. It is recommended you back up these files before deletion.

HL7 Purger

It is recommended that the option Purge Message Text File Entries [HL PURGE TRANSMISSIONS] be scheduled to run every day or every other day.